

Supplier Self-Assessment



Supplier Information

Supplier Name (Legal Entity)			
Street & Nr.			
Postal Code		City	
Phone Number			
VAT Identification Number			
Trade Register Number			
IBAN		BIC	
	Turnover last FY (€)	Number of Production Sites	Number of Employees
Global			
Germany & Switzerland			

Industry

Manufacturing (Industry, Handcraft)	Yes	No
Services	Yes	No
Commerce	Yes	No

Contact Details

	Name	E-mail	Phone Number
Main Contact			
Technical Contact			
Quality Management			
Finance			

Quality Management

Does a quality management system exist?	Yes	No
Is the system checked at regular intervals?	Yes	No
Is there independent quality control?	Yes	No
Does a quality handbook exist?	Yes	No
Do you regularly check the quality of products?	Yes	No
Is there a flow chart with the essential steps?	Yes	No
Werden WareNogangsprüfungen durchgeführt?	Yes	No
Are tests carried out before, during and after production?	Yes	No
Is there any further final inspection?	Yes	No
How are the tests documented?		
Are failed exams documented?	Yes	No
Are internal audits conducted?	Yes	No
Are findings documented and analysed?	Yes	No
Are corrective actions implemented and audited?	Yes	No
Is there a Continuous Improvement Process in place?	Yes	No
Are you able to identify the product at any time?	Yes	No
Do you regularly test the system (Traceability)?	Yes	No

Certifications & Corporate Social Responsibility

ISO 9001	ISO 14001	ISO 45001	ISO 50001
BRCGS Global Food Safety Standard			
FSC - Forest Stewardship Council			
EMAS - Eco Management and Audit Scheme			
EcoVadis (Please share rating via Ecovadis platform)	EcoVadis Rating (0 - 100):		
Further CSR Ratings			
Further Certifications			
→ Please also send us the certification by email			

Procurement

Has the DS Smith Global Supplier Standard (GSS) been signed?	Yes	No
Do you agree to an audit by DS Smith?	Yes	No
Do supplier evaluations take place?	Yes	No
Is a Corporate Social Responsibility (CSR) Rating Tool implemented?	Yes	No
Are internal purchasing guidelines in place?	Yes	No
Does your service involve processing personal data of DS Smith?	Yes	No
Is a Business Continuity Management Plan existing?	Yes	No

Name

Titel

X

Signatur

We thank you for your efforts and look forward to working with you.

